

**You are hereby summoned to attend the  
ANNUAL PARISH COUNCIL MEETING  
of Goxhill Parish Council on Thursday 3<sup>rd</sup> May 2018.  
Proceedings will be held at the Parish Room, Goxhill and will  
commence at 7.30pm.**

**The Agenda is set out below.  
Members of the public and press are welcome to attend.**

*Madeleine Goudie*  
**Locum Parish Clerk  
28<sup>th</sup> April, 2018**

**Public Participation:**

**Members of the public may raise subjects, which they wish to bring to the attention of the Town Council. The time will be restricted to 15 minutes maximum unless the Council decides otherwise. Members of the public should note that decisions cannot be made at this meeting on items not on the agenda.**

**AGENDA**

- 1805/1      Election of Chair  
                    To elect a Chair of the Parish Council for 2018/19
- 1805/2      Election of Vice-Chair  
                    To elect a Vice-Chair of the Parish Council for 2018/19
- 1805/3      Apologies  
                    To note apologies for absence
- 1805/4      Declarations of Interests / Dispensations  
a. Declarations of Interests, in respect to Agenda items, to be made and recorded in the Minutes even if an Interest has been declared on the Register.  
COUNCILLORS MUST DECLARE ANY AMENDMENT TO PECUNIARY INTERESTS WITHIN 28 DAYS  
b. For the Council to note any dispensations presented to the Clerk prior to the meeting and their resolution.  
c. To review Councillors Declarations of Interests register
- 1805/5      IT  
                    To consider matter relating to the distribution of Council documents.
- 1805/6      Minutes of the Previous Meeting  
a. To approve and sign as a true record the Minutes of the Goxhill Parish Council Meeting held on Thursday 5<sup>th</sup> April, 2018.
- 1805/7      Committee Members

To receive nominations and elect members and reserve members to the following committees:

- Personnel Committee
- Memorial Hall Committee

1805/8 To consider structure, receive nominations and elect members/reserve members to the following Working Groups:

- Cemetery and Avenues Working Group
- Footpaths Working Group
- Playing Field Working Group
- Parish Room Working Group

1805/9 Representation to External Bodies

To receive nominations and elect members to the following bodies:

- Allotments
- ERNLLCA/NLC Town and Parish Council Liaison
- NATS (Police Liaison)/Neighbourhood Watch
- CPRE
- GNeW
- BCCRP

1805/10 Report from Ward Councillors

- a. To agree that the Meeting be temporarily suspend to receive the Ward Councillors' Report.
- b. To consider any actions arising from the Report.

1805/11 Delegates Report (For Information Only – unless detailed)

To receive updates on Councillors' attendance at the following:

- (i) Memorial Hall
- (ii) Footpaths
- (iii) Parish Rooms
- (iv) Cemetery
- (v) Playing Field
- (vi) Highways/Environment
- (vii) Personnel

1805/12 Neighbourhood Watch

To receive an update regarding the Neighbourhood watch.

1805/13 BCCRP

To discuss and consider any updates regarding BCCRP

1805/14 General Correspondence

To note any general correspondence received. (For Information Only)

1805/15 Planning/Consultations

To consider the following Planning Applications:

- (i) Application No: PA/2018/611  
Proposal: Planning Permission for a roof lift extension (Half Storey), single story extension to front and back  
Location: Carmel, Elm Lane, Goxhill, DN19 7JU

- Applicant: Ms J Hansen  
 To take comment
- (ii) Application No: PA/2018/685  
 Proposal: Application for prior notification of proposed development for the installation of a 27.5 metre Phase 5 monopole with three shrouded multi-band antennae, two transmission dishes, works cabinet and other ancillary equipment.
- Location: Land rear of Orchid House, Howe Lane, Goxhill
- Applicant: EE Ltd  
 To take comment
- (iii) Application No: PA/2018/719  
 Proposal: Planning permission for change of use of exciting live/work unit from sui generis to residential
- Location: 19 Poplars Farm, Soff Lane, DN19 7NA
- Applicant: Ms J Hansen  
 To take comment

1805/16 Finance

- a. To take update on matters relating to Goxhill Parish Council Finance.
- b. To appoint Richard Dixon as internal Auditor for the 2017/18 Financial Year.

1805/17 Agenda for next and future Meetings

To take note of any items for the next or future Agenda.

1805/18 Date of next Meeting

To confirm the date, time and location of the next meeting as (subject to any change in circumstances):

**Wednesday 7<sup>th</sup> June, 2018 at 7.30pm**

**in the Parish Room, Goxhill.**

1805/19 Exclusion of the Public & Press

To consider the exclusion of the Public & Press due to the confidential nature of the matters to be discussed.

1805/20 Parish Council Document

To confirm that the Parish Council are the sole holders of all document relating to the Parish Council and consider any action required to retrieve Council Property.

1805/21 Millennium Green

To discuss and consider the tenders for the maintenance of the green.

1805/22 Temporary Staffing/ Audit

- a. To consider all matters relating to the appointment of Madeleine Goudie as Locum Clerk (RFO).
- b. To consider all matter relating to the appointment of David Jackson as Locum RFO for 2017/18 Financial Year.