

# Goxhill Parish Council Minutes

Minutes of the Goxhill Parish Council Meeting held at 7.30pm on **Thursday 6<sup>th</sup> September 2018** at the Parish Room, Goxhill

**PRESENT:** Cllr Sam England (Chair), Cllr Roy Atkin, Cllr Gil Bradnum, Cllr Freda Dunkley, Cllr Mike Gathercole, Cllr Charlie Leaning, Cllr Theresa Simons, Cllr Stan Robertson and Cllr Hazel Wood.

**ALSO PRESENT:** Madeleine Goudie – Locum Parish Clerk  
Wards Cllr Peter Clarke and David Wells  
Members of the Public c.28

## Public Participation

The Public raised the following matters with the Council:

1. Mr Ruddy thanked the Council for graveyard plants
2. Freda Dunkley was thanked for cleaning up the litter within the Cemetery and the public were informed that the Cemetery bin should soon be returned.
3. A call for a vote of no confidence in the Council was made but was not placed on the Agenda following advice from NLC.
4. A member of the public stated that the auditor had commented that he had seen all minutes for the previous year and questioned that the Council had stated that they did not have all these records. They were informed that all minutes had now been located apart from January 2018. It is believed that these were not submitted following the previous Clerks resignation.
5. A member of the public asked the Council why no Councillor had assisted in completing the Neighbourhood Plan paperwork when the Clerk did not have the knowledge required to do so which had resulted in a delay of two months. The Council responded that this was only a minor delay compared with the four years previously due to lack of public interest. GRAG informed the Council that they are hosting a public meeting at the School on the 27<sup>th</sup> September at 7.30pm and that the Neighbourhood Plan is going to be one of Agenda items.
6. A member of the public asked the Council how much money is in the Council's accounts and was informed that all finance details will be taken to the October/November Full Council Meeting.
7. A member of public commented that the Millennium Green looks great. The Green will now be cut fortnightly at no additional cost.

## MINUTES

1809/1 Apologies  
Apologies for absence were received from Cllr Val Gorbutt.

1809/2 Declarations of Interests / Dispensations  
a. No declarations of interest were received.  
b. No dispensations were sought/granted.

1809/3 Minutes of the Previous Meeting  
a. The Council considered the Minutes of the Goxhill Parish Council Meeting held on Thursday 5<sup>th</sup> July 2018 (*forwarded 31/08/18*).  
**RESOLUTION: That the Minutes were duly approved and signed with a minor amendment to 1807/2 Declarations of Interest.**  
b. The Council considered the Minutes of the Goxhill Parish Council Extraordinary Meeting held on Thursday 19<sup>th</sup> July 2018 (*forwarded 31/08/18*).  
**RESOLUTION: That the Minutes were duly approved and signed.**

The Council considered moving items 1908/8 and 1809/21 (vi) forward and this was agreed.

1809/8 Keigar Homes (for information only)  
The Council received a report regarding the latest Keigar Homes public meeting and latest Planning Application:

The Council considered suspension of the meeting to receive a Report from Keigar Homes and to hear comments from members of the public. Please see Appendix A.

**RESOLUTION: That the meeting was temporarily suspended.**

The following matters were discussed:

1. Keigar confirmed that 85 houses will be built over c.5 years depending on market conditions.
2. A query was raised regarding s106 monies and it was clarified that this is obligatory and not a 'bribe'.
3. A member of the public questioned how the village can gain confirmation that they would receive two acres of land as promised on the plan and that the monies/land will not be used elsewhere within North Lincs as this has happened with previous Keigar Homes sites.

4. Keigar was informed that on the piece of land there is a large amount of concrete which could prevent any buildings being built however Keigar confirmed all concrete structures would be removed prior to the land being given to the Council.
5. The schools within the Parish are already at full capacity and concern was raised that prior to further development this issue must be addressed.
6. A member of the public suggested that Keigar/NLC complete all works on the land before presenting it to the Council. Cllr Peter Clark supported this proposal.
7. Concerns regarding traffic around Howe lane were raised and the belief that this application will only further increase this problem. Ward Cllr Peter Clark advised that Highways would take this into consideration prior to their submission.
8. It was stated that highways monitoring was not correctly sited to show the potential major issues in the future planning area.
9. General and surface water flooding was discussed and the belief that a pond will aggravate the situation causing excess water to drain into the dykes which then overflow as they cannot handle heavy rainfall. Keigar responded that the water will drain at 5L per second and will be stored on site to prevent flooding.
10. It was commented that the development plan drawing (red line) was going around land which was not Keigars and that this should be changed. Keigar responded that this is allowed.
11. Members of the public requested a breakdown of how many houses will be 3/4 bed, bungalows and affordable housing. They were informed that this will be supplied at a later planning stage.
12. A break-down of car numbers/usage was requested and Keigar responded that this will be supplied at a later planning stage. It was reported that statistics show an average of 413 journeys along Howe Lane each day.
13. It was confirmed that Keigars have supported the local school and not RAF100 as stated.

The Meeting was reopened.

#### 1809/21 Planning/Consultations

The Council considered the following Planning Application:

(vi) Application No:	PA/2018/1581
Proposal:	Outline planning permission for a residential development with all matters reserved for subsequent approval
Location:	Land off Howe Lane & Hawthorne Gardens, Goxhill
Applicant:	Mr Mark Snowden

**RESOLUTION: That the Clerk submit an 'Objection' to this planning Application with comments regarding C2, CS7, CS8 and CS19 (see website for full report).**

**ACTION: LOCUM CLERK**

**RESOLUTION: That Cllr Freda Dunkley contact Chris Barwell (NLC) to confirm use of s.137 and other monies and that they will be spent within the Parish and to further request that all building work be completed prior to any handover.**

**ACTION: CLLR DUNKLEY**

#### 1809/4 Report from Ward Councillors

a. The Council considered suspension of the meeting to receive the Ward Councillors' Report.

**RESOLUTION: That the meeting was temporarily suspended.**

Ward Cllr David Wells advised members of the public to submit their views on any planning application online as well as through the Parish Council.

#### 1809/5 Clerk's Report

The Council received a written report from the Locum Clerk. No action required.

#### 1809/6 Working Group Reports (for information only)

To receive updates on Councillors' attendance at the following Working Group Meetings:

- Cemetery and Avenues Working Group  
No report was given.
- Memorial Hall Working Group  
The Council was informed that the Memorial Group is currently working under budget and this further excludes Pop Up Bar takings. The accounts will soon be completed and submitted to Council.
- Footpaths Working Group  
Cllr Mike Gathercole has been in contact with Dave Sanderson to arrange an on-site meeting.
- Playing Field Working Group  
Freda Dunkley informed the Clerk that she is undertaking a Park Inspection each week and will continue to do so.

- Parish Rooms Working Group  
The Parish rooms had a minor flood following heavy rain but has now dried out but the Council believe that this may be an issues in future which will need resolving.

1809/7 Delegates Report (for information only)

To receive updates on Councillors' attendance at meetings/conferences etc.

- Allotments - No update received.  
ERNLLCA/NLC Town and Parish Council Liaison - No update received.
- NATS (Police Liaison)/Neighbourhood Watch  
The Council was informed that the next NATS meeting is to be held at the Parish rooms on 20<sup>th</sup> September.
- CPRE - No update received.
- GNeW - No update received.
- BCCRP - No update received.
- Highways/Environment - No update received.

1809/9 Minutes

The Council discussed the following missing Minutes:

- October 2015
- March 2016
- November 2016
- April 2017
- June 2017
- November 2017
- December 2017
- January 2017
- January 2018

The Clerk confirmed that all minutes have been located excepting January 2018 (believe not written up following resignation of previous Clerk).

1809/10 Personnel Committee

a. The Council considered nominations for the Personnel Committee.

**RESOLUTION: *Cllrs Mike Gathercole, Stanley Robertson and Hazel Wood were duly nominated, seconded and elected as members of the Personnel Committee.***

b. The Council considered nominations for reserve members for the Personnel Committee.

**RESOLUTION: *Cllrs Theresa Simons and Gil Bradnum were duly nominated, seconded and elected as reserve members of the Personnel Committee.***

1809/11 ERNLLCA

The Council considered attendance at the ERNLLCA Annual General Meeting (*forwarded 31/08/18*).

**RESOLUTION: *That Cllr Stan Robertson attend the ERNLLA AGM.***

1809/12 RAF 100 (for information only)

a. The Council considered suspension of the meeting to receive the RAF100 Report.

**RESOLUTION: *That the meeting was temporarily suspended.***

Lorraine Gibbins informed the Council that the following people will be attending the RAF100 event:

1. Mayor of NLC
2. M. Vickers
3. USAF
4. NSA Chairman
5. British Legion
6. Goxhill Parish Council
7. Fire Brigade

The Council was also informed that several invitations had not yet been responded to. The order of Service was handed to the Council and it were informed that banners and posters will be placed around the Parish. Councillors were asked to attend the event and arrive just before 1 o'clock to welcome the Mayor of NLC. The RAF band and Goxhill Singers will also be performing throughout the event. All Monies raised will be donated to the school.

1809/13 Humber & Wold Rural Action (North Lincolnshire)

The Council considered an invitation to the Membership Renewal Meeting 2018/19.

**RESOLUTION: *That a member of the Memorial Hall Committee be requested to attend if deemed appropriate.***

1809/14 Tesco Charitable Bags

The Council received an update regarding Tesco charitable bags.

**RESOLUTION: *That the application be amended to repair the footpath and not for seating and plants.***

**RESOLUTION: That contractors be contacted regarding quotations for the Path repairs.**  
**ACTION: LOCUM CLERK**

1809/15 Neighbourhood Watch (for information only)

The Council received the following statement from Steve Newlove on behalf of Lorraine Gibbins:  
“As a consequence of allegations made by a Parish Councillor to Safer Neighbourhoods, who fully support and endorse Goxhill Neighbourhood Watch, we have been advised not to provide information or notifications to the parish council until further notice”

1809/16 Grounds Maintenance

a. The Councillors and members of the public were informed that if they would like to see any TPO's within the Parish they should view the NLC website.

b. The Council received an update regarding the Millennium Green Contract.

**RESOLUTION: That contractors be contacted to confirm the cutting of the Millennium Green fortnightly at no extra cost to the Council.**

**ACTION: LOCUM CLERK**

c. The Council considered Park Inspection Forms for the Playing Field (*forwarded 31/08/18*).

**RESOLUTION: That Park inspections will be completed weekly using the new park inspection forms.**

**ACTION: LOCUM CLERK**

d. The Council received an update from Cllr Freda Dunkley regarding dykes throughout the Parish (*forwarded 31/08/18*).

Please see Appendices B & C

The Council considered moving items 1908/21 forward and this was agreed.

1809/21 Planning/Consultations

The Council considered the following Planning Applications:

- (i) Application No: PA/2018/1208  
Proposal: Planning Permission to convert existing attached building into additional residential accommodation, raising of parapet roof and installation of new roof together with french doors to south elevation  
Location: Station Cottage, Howe Lane, Goxhill, DN19 7HS  
Applicant: Mr Jack & Mrs Anne Lawtey

**RESOLUTION: That the Clerk submit 'No Objection' to this planning Application.**

**ACTION: LOCUM CLERK**

- (ii) Application No: PA/2018/1217  
Proposal: Listed building consent to convert existing building into additional residential accommodation, raising of parapet roof and installation of new roof together with French doors to south elevation and associated internal alterations  
Location: Station Cottage, Howe Lane, Goxhill DN19 7HS  
Applicant: Mr Jack & Mrs Anne Lawtey

**RESOLUTION: That the Clerk submit 'No Objection' to this planning Application.**

**ACTION: LOCUM CLERK**

- (iii) Application No: PA/2018/1170  
Proposal: Planning permission to erect two storey extension  
Location: Sycamore House, North End, Goxhill, DN19 7JN  
Applicant: Ms Zoe Lammin

**RESOLUTION: That the Clerk submit 'No Objection' to this planning Application.**

**ACTION: LOCUM CLERK**

- (iv) Application No: PA/2018/1458  
Proposal: Planning permission to erect a two storey rear and single storey side extension  
Location: Honeysuckle Cottage, Ferry Road, Goxhill, DN19 7NJ  
Applicant: Mr B Logan

**RESOLUTION: That the Clerk submit 'No Objection' to this planning Application.**

**ACTION: LOCUM CLERK**

- (v) Application No: PA/2018/1611  
Proposal: Planning permission to make alterations to vehicular accesses and the creation of a car parking area  
Location: Shop, Shaw Briggs Farm, Barrow Road, Goxhill, DN19 7LN  
Applicant: Mr Matthew Price

**RESOLUTION: That the Clerk submit 'No Objection' to this planning Application.**

**ACTION: LOCUM CLERK**

- (vii) Application No: PA/2018/1617  
Proposal: Outline planning permission to erect a single storey dwelling

Location: The Gables, Willow Lane, Goxhill, DN197JP  
Applicant: Mr M Lewis  
**RESOLUTION: That the Clerk request an extension to obtain more information.**  
**ACTION: LOCUM CLERK**

The Council considered moving items 1908/23 forward and this was agreed.

1807/23 Finance

a. The Council received notification of accounts paid by the Locum Clerk under devolved authority LGA1972.

b. The Council received accounts for payment.

**RESOLUTION: That the accounts listed be paid.**

**ACTION: LOCUM CLERK**

c. The Council considered retrospective approval of a payment of £165 for the annual Boiler Service at the Parish Rooms.

**RESOLUTION: That payment was duly approved.**

**ACTION: LOCUM CLERK**

d. The Council received an update regarding Lloyds Bank.

The Council was informed that the Locum Clerk will shortly have access to the Bank Account and be able to send payments by BAC's.

The Council considered moving items 1908/25, 1908/26 and 1908/20a forward and this was agreed.

1807/25 Date of next Meeting

The Council confirmed the date, time and location of the next meeting as (subject to any change in circumstances):

**EXTRAORDINARY MEETING Thursday 13<sup>th</sup> September, 2018 at 7.00pm**

**in the Parish Room, Goxhill.**

1807/26 Exclusion of the Public & Press

The Council considered the exclusion of the Public & Press due to the confidential nature of the matters to be discussed.

**RESOLUTION: That the Public and Press be excluded.**

1809/20 Cemetery

The Council considered matters pertaining to the following:

a. Management of the Cemetery to include the appointment of a temporary Grounds Maintenance Worker

**RESOLUTION: That Jonathon Nettleton be contacted to complete two cuts over the next month.**

**The Following items were deferred to the Extraordinary Meeting which is to held on Thursday 13<sup>th</sup> September at 7.00pm**

1809/17 Council Website

To approve the payment of £72(amended) to add four new pages to the Council Website.

1809/18 General Correspondence

To note any general correspondence received. (For Information Only)

1809/19 Parish Rooms

a. To consider street lighting located near the Parish Rooms and agree any action required.

b. To consider the Scale of Charges for the Parish Rooms (*forwarded 31/08/18*).

1809/20 Cemetery

To review and agree matters pertaining to the following:

a. Management of the Cemetery to include the appointment of a temporary Grounds Maintenance Worker

b. Scale of Charges

c. Risk Assessments

1809/22 Neighbourhood Plan

To consider the Designation Area for Goxhill Neighbourhood Plan and to complete all relevant forms (*forwarded 31/08/18*).

1807/24 Agenda for next and future Meetings

To take note of any items for the next or future Agenda.

1807/27 Parish Clerk Contract

a. To consider and review the Parish Clerk/RFO Contract.

b. To agree advertisement of the position of Parish Clerk/RFO..