

# Goxhill Parish Council Minutes – Virtual Meeting

Minutes of the Goxhill Parish Council Meeting held at 7.30pm on Thursday 2<sup>nd</sup> July 2020 via Zoom.

PRESENT: Cllr Roy Atkin, Cllr Freda Dunkley, Cllr Sam England, Cllr Val Gorbitt, Cllr Charlie Leaning, Cllr Jack Lawtey, Cllr Mike Gathercole, Cllr Marion Stancer, Cllr Theresa Simons, Cllr Joanne Cleghorn and Cllr Ged Kirwan

ALSO, PRESENT: Vicky Haines – Parish Clerk  
Ward Cllr David Wells  
Ward Cllr Peter Clark

## Public Participation

- No members of the public were present

## MINUTES

### 2007/1 Apologies

Apologies were received from Ward Cllr Hannigan

### 2007/2 Declarations of Interests / Dispensations

- a. The following Declarations of Interest were made:

Cllr England -	2007/11	- Skatepark	- Personal Interest
	2007/13	- Tree Survey	- Personal Interest
	2007/14	- Memorial Hall	- Prejudicial Interest
Cllr Lawtey -	2007/8	- Emergency Box	- Personal Interest
- b. The following Dispensations were granted  
That no dispensations were received

### 2007/3 Minutes of the Previous Meeting

- a. To approve and sign as a true record the Minutes of the Goxhill Parish Council Meeting held on Thursday 4<sup>th</sup> June 2020

**RESOLUTION: That the Minutes were duly approved and signed.**

### 2007/4 Finance

- a. (i): To receive notification of accounts paid by the Parish Clerk under devolved authority LGA1972.
- b. APPENDIX A(ii): To approve the accounts that are to be paid in July 2020  
**RESOLUTION: That the accounts were approved and authorised to be paid**  
**ACTION: Clerk**
- c. APPENDIX B: To receive and approve the Bank Reconciliations for the month of June 2020  
**RESOLUTION: That the Council received and approved the Finance report**
- d. APPENDIX C: To receive the detailed finance report showing projected figures for the full financial year  
**RESOLUTION: That the Council received the report detailing the forecast figures. Cllr England suggested worksheet number 1 is made clearer.**

### 2007/5 Audit Objection

To discuss the recently received audit objection and advise the Clerk what action is required

**RESOLUTION: That the Council were happy with the response the Clerk had conducted and agreed for the response to be emailed to the external auditor and the member of public that raised the objection.**  
**ACTION: Clerk**

### 2007/6 August Meeting

To consider holding a meeting in August 2020

**RESOLUTION: That the Council agreed to hold a meeting in August 2020**

2007/7 Standing Orders  
To adopted the revised standing orders  
Cllr Lawtey suggested section 3G stating the time members of the public have to speak be reduced from 5 minutes to 3 minutes to fall in line with Cllrs time  
**RESOLUTION: That the Council adopted the standing orders document subject to the amendment stated above**

2007/8 Emergency Plan  
To consider the following:  
(i) To update the details highlighted in the draft Emergency Plan  
Cllr Lawtey suggested Community Wardens and Flood Wardens remain on the document and for the Council to advertise for the position to be filled and updated accordingly. Cllr England suggested to the Council that Neighbourhood Watch section is removed due to this not being active in the village and can be included should this change. Snow Warden section is confirmed to be Cllr Leaning and suggested the Clerk contact Mr Ruddy if this is something he would be interested in.  
(ii) To consider how many and where to locate the emergency boxes  
**RESOLUTION: That there will be 2 Emergency boxes that will be located at the Parish Rooms and Memorial Hall and personalised PPE to be purchased from AE Cox after reviewing prices from Amazon, Arco and AE Cox** **ACTION: Clerk**  
(iii) Adopt the Emergency Plan if all highlighted areas are agreed and confirmed by the Council  
**RESOLUTION: That the Emergency Plan is adopted subject to the noted amendments in section (i)**

Cllr Lawtey suggested the Emergency Plan team meet in person once the government restrictions allow

2007/9 Additional Planters  
To consider allowing a member of the public to locate planters on Elm Lane and North End and agree details, size and potentially costing to the Council  
Cllr Lawtey informed the meeting that the member of the public is wanting to create a cultivated garden in the suggested areas  
**RESOLUTION: That the council is happy for the Parishioner to create a cultivated Garden in the suggested areas subject that is no cost to the Council and permission is sought through NLC Highways** **ACTION: Clerk**

2007/10 Neighbourhood Plan  
To receive an update  
**RESOLUTION: That the Council received the brief which will be attached to the minutes**  
Cllr England raised the concern if enough villagers have completed the survey in order to achieve accurate statistics and Cllr Lawtey informed the meeting there is no requirement to carry out a survey and any results from the survey received will be used

2007/11 Skatepark  
To consider the following:  
(i) To consider what number is to be published on the sign that is contacted to report any damage  
**RESOLUTION: That the Council agreed that the Parish Rooms number is displayed on the Skate Park sign**  
(ii) To consider incorporating details of the organisations that have assisted with the funding  
**RESOLUTION: That the Council agreed to incorporate all the logos on to the sign of the organisations that have assisted with funding.**

Cllr Gorbutt informed the meeting that Field Farm Feeds would like to donate £200.00 and was thanked by the Council

(iii) To approve the sign with any additional amendments

Cllr England made the following suggestions that 'No Camping' sign is removed and a 'no amplified music' symbol is included in the sign which was agreed by the Council and supervision age is to remain at 8

**RESOLUTION: That the sign is approved with the additional amendments and Cllr Kirwan stressed the sign needs to be confirmed and displayed as a matter of urgency**

**ACTION: Clerk**

Cllr England raised the concern that there is no risk assessment for the Skatepark and Cllr Gathercole informed the meeting this will be dealt with as a matter of urgency

2007/12 Little Ramper Trees

To receive the three pictures of the trees over hanging on to a parishioner boundary and consider what action to take

**RESOLUTION: That the council give permission for the Parishioner to remove any over hanging branches however as some have been identified as dead, Cllr Lawtey, Cllr Dunkley and Cllr Gathercole have offered to help as friendly villagers not as Cllrs. Contact to be made to the lady concerned**

**ACTION: Clerk**

2007/13 Tree Survey

To receive the tree survey report and consider what actions to carry out

**RESOLUTION: That pricing is sought in the new year for the required work to be carried out on trees 4835 and 4831 from the survey**

**ACTION: Clerk**

That Cllr England informed the meeting that Mr & Mrs Robertson will attend to trees 4829 and 4830 as they are located at the bottom of their property

Cllr England removed himself from the meeting due to a prejudicial interest declared on item 2007/14

2007/14 Memorial Hall

To receive an update

After having a meeting with 4 Councillors and 4 Memorial Hall Members it was established afterwards that no common ground would be found. Cllr Kirwan made a suggestion at the Council meeting that a compromise should try to be achieved to encourage a good working relationship between the 2 main organisations in the village. The compromised discussed would be to amend the legal documentation to state Goxhill Parish Council is the Custodian Trustee of the Memorial, not Title Absolute as currently registered on the Land Registry.

**RESOLUTION: That the Memorial Hall committee is contacted to receive their Feedback and for the topic to added to the next Council agenda**

**ACTION: Clerk**

2007/15 General Correspondence

To receive any correspondence

(i) A letter was received from a member of the public reporting damage to the bridge located on FP 71 and the Clerk confirmed the damage has been reported and will be dealt with within the next 2 weeks.

(ii) A member of the public wrote to the Council asking if a dedicated space for the local resident can be allocated in the Parish Rooms car park

**RESOLUTION: That the council agreed for the Parishioner to be contacted and informed the parish rooms car park has restricted times for use by the Council and Library only**

**ACION: Clerk**

(iii) A member of the public wrote to the public asking if they would be able to purchase 6 x bags of sand which is currently being stored in the park

**RESOLUTION: That the Council agreed for the Clerk to reply confirming the Parishioner can have 6 x bags free of charge**

**ACTION: Clerk**

Cllr England asked if the Council is able to meeting in person for the next meeting and the Clerk confirmed zoom meetings are to continue as to date there is no authorisation to meet in person

Opening of the children's play area was discussed and the Council agreed that due to the strict cleaning regime that is required, it was decided to keep closed and a notification to be displayed on the park gate and uploaded on Facebook

2007/16

Agenda for next and future Meetings

To take note of any items for the next or future Agenda.

- Sign for the MUGA and play area
- Memorial Hall

2007/17

Date of next Meeting

To confirm the date, time and location of the next meeting as (subject to any Change in circumstances):

**Thursday 6<sup>th</sup> August 2020 at 7.30pm  
Via the Zoom Application**