

Goxhill Parish Council Minutes

Minutes of the Goxhill Parish Council Meeting held at 7.30pm on
Thursday 3rd May 2018 at the Parish Room, Goxhill

PRESENT: Cllr Sam England (chair), Cllr Val Gorbutt (Vice Chair), Cllr Roy Aktin, Cllr Gil Bradnum, Cllr Tomas Coppack, Cllr Freda Dunkley, Cllr Charlie Leaning, Cllr Stan Robertson, Cllr Theresa Simons, Cllr Hazel Wood.

ALSO PRESENT: Madeleine Goudie – Locum Parish Clerk
Wards Cllr Peter Clarke and David Wells
Members of the Public c.7

Public Participation

The following matters were raised by members of the public:

- Issues with completing the Skating Park Application Form.
- Damage to roads due to the weather.
- Verge cutting throughout the village.
- Complaints were raised about possible new developments within Goxhill.

MINUTES

1805/1 Election of Chair

The Council considered nominations for Chair of the Council 2018/19.

RESOLUTION: Cllr Sam England was duly nominated, seconded and elected as Chair of Goxhill Parish Council for 2018/19

1805/2 Election of Vice-Chair

The Council considered nominations for Chair of the Council 2018/19.

RESOLUTION: Cllr Stan Robertson was duly nominated, seconded and elected as Chair of Goxhill Parish Council for 2018/19

1805/3 Apologies

Apologies for absence were received from Cllr Mike Gathercole.

1805/4 Declarations of Interests / Dispensations

a. No Declarations of Interests were made.

b. No dispensations were sought/granted.

c. The Council reviewed Councillors Declarations of Interests register.

RESOLUTION: Councillors Declarations of Interest were reviewed and no changes were made.

1805/5 I.T.

The Council considered matter relating to the distribution of Council documents.

RESOLUTION: That all documents be sent via email whenever possible as advised by the Locum Clerk.

1805/6 Minutes of the Previous Meeting

a. The Council considered the Minutes of the Goxhill Parish Council Meeting held on Thursday 5th April, 2018

RESOLUTION: That the Minutes were duly approved and signed.

1805/7 Committee Members

The Council considered the appointment of members to the Personnel Committee.

RESOLUTION: *That this matter be deferred to the June Full Council Meeting.*

- Memorial Hall Working Group

RESOLUTION: *That Cllr Charlie Leaning (chair) and all Councillors duly be appointed.*

1805/8 The Council considered structure, received nominations and elected members/reserve members to the following Working Groups:

- Cemetery and Avenues Working Group

RESOLUTION: *That Cllrs Val Borbutt (Chair), Charlie Leaning, Roy Atkin, Freda Drunkley, Mike Gathercole and Hazel Wood were duly appointed.*

- Footpaths Working Group

RESOLUTION: *That Mike Gathercole (Chair), Val Gorbutt and Stan Robertson were duly appointed.*

- Playing Field Working Group

RESOLUTION: *That Freda Dunkley (Chair), Charlie Leaning, Mike Gathercole, Stan Robertson, Theresa Simons and Roy Atkin were duly appointed.*

- Parish Room Working Group

RESOLUTION: *That Gil Bradum (Chair), Freda Dunkley, Sam England and Hazel Wood were duly appointed.*

1805/9 Representation to External Bodies

The Council received nominations and elected members to the following bodies:

- Allotments

RESOLUTION: *That Cllrs Mike Gathercole and Gil Bradum were duly appointed.*

- ERNLLCA/NLC Town and Parish Council Liaison

RESOLUTION: *That Cllrs Sam England and Freda Dunkley were duly appointed.*

- NATS (Police Liaison)/Neighbourhood Watch

RESOLUTION: *That all Councillors were duly appointed.*

- CPRE

RESOLUTION: *That Cllr Freda Dunkley and Stan Robertson were duly appointed.*

- GNeW

RESOLUTION: *That Cllr Stan Robertson, Roy Atkin and Charlie Leaning were duly appointed.*

- BCCRP

RESOLUTION: *That Cllr Mike Gathercole was duly appointed.*

1805/10 Report from Ward Councillors

a. The Council considered suspension of the meeting to receive the Ward Councillors' Report.

RESOLUTION: *That the meeting was temporarily suspended.*

Ward Cllr David Wells reported that:

- All members of the Public and Councillors should report any damage including pot holes, litter and any other weather damage to either the Clerk or NLC.

Ward Cllr Peter Clarke Reported that

- The Mayoral Charity sky dive was a great success raising £3500, much more than the original target of £350.
- As NLC Mayor, Peter Clarke has raised over £70,000

b. The meeting was re-opened; no matters were raised.

1805/11 Delegates Report (For Information Only – unless detailed)

The Council received the following updates on Councillors' attendance at the following:

(i) Memorial Hall

No matters were raised.

(ii) Footpaths

Most verges throughout the village have been cut twice within the last few weeks but the smaller verges next to houses have been missed.

RESOLUTION: That Darren Uzzell be contacted regarding this matter

ACTION: Locum Clerk

(iii) Parish Rooms

RESOLUTION: That quotes for a thermostat be sought.

ACTION: Sam England

(iv) Cemetery

In Council were informed that there have been issues with the Cemetery bin and how often it is emptied.

RESOLUTION: That NLC be contacted regarding this matter.

ACTION: Sam England

(v) Playing Field

RESOLUTION: That the trees within the Playing Field Grounds nor the back Hedge have been maintained.

ACTION: Freda Dunkley

RESOLUTION: That the Skate Park Application be complete

ACTION: Locum Clerk

(vi) Highways/Environment

RESOLUTION: That Councillors report any speeding to NLC naming the roads which are the issue

RESOLUTION: That NLC and the Pipeline be contacted regarding the speeding regarding the Pipeline lorries.

ACTION: Locum Clerk

(vii) Personnel

RESOLUTION: That Cllr Sam England forward all Councillors email addresses to Madeleine Goudie.

RESOLUTION: That the Locum Clerk keep Council updated with matters relating to the appointment of a permanent Clerk.

1805/12 Neighbourhood Watch

The Council received the following update regarding Goxhill Neighbourhood Watch:

- That only two Councillors have attended the meetings over the last 9 months.
- That only two Councillors can attend a NATS meeting at any one time.
- That the next NATS meeting is to be held at South Killingholme in June at 6.30pm (date to be confirmed)
- Paul Swift has left NATS due to work load.
- That NATS are currently giving away alarms to the disabled, vulnerable and victims of crime. Please contact the Locum Parish Clerk for more details.

1805/13 BCCRP

The Council was informed of the following regarding BCCRP:

- That the BCCRP AGM is to be held on Tuesday 8th May.

1805/14 General Correspondence

No general correspondence was received.

1805/15 Planning/Consultations

The Council considered the following Planning Applications:

- (i) Application No: PA/2018/611
Proposal: Planning Permission for a roof lift extension (Half Storey), single story extension to front and back
Location: Carmel, Elm Lane, Goxhill, DN19 7JU
Applicant: Ms J Hansen

RESOLUTION: That the Clerk submit 'no objection' to the application.

ACTION: Locum Clerk

- (ii) Application No: PA/2018/685
Proposal: Application for prior notification of proposed development for the installation of a 27.5 metre Phase 5 monopole with three shrouded multi-band antennae, two transmission dishes, works cabinet and other ancillary equipment.
Location: Land rear of Orchid House, Howe Lane, Goxhill
Applicant: EE Ltd

RESOLUTION: That the Clerk submit 'no objection' to the application.

ACTION: Locum Clerk

- (iii) Application No: PA/2018/719
Proposal: Planning permission for change of use of exciting live/work unit from sui generis to residential
Location: 19 Poplars Farm, Soff Lane, DN19 7NA
Applicant: Ms J Hansen

RESOLUTION: That the Clerk submit 'no objection' to the application.

ACTION: Locum Clerk

1805/16 Finance

a. The Council received the following update on matters relating to Goxhill Parish Council Finance:

- That Councillor Stan Robertson will present his ID to have access to the bank mandate.
- That Council still do not have full access to the Bank Accounts.

b. The Council considered the appointment of Richard Dixon as internal Auditor for the 2017/18 Financial Year.

RESOLUTION: That Richard Clerk be appoint as Internal Auditor for the 2017/18 Financial Year.

ACTION: Locum Clerk

c. The Council received notification of accounts paid by the Locum Parish Clerk under devolved authority LGA1972

d. The Council received accounts for payment.

RESOLUTION: That the accounts listed be paid.

ACTION: Sam England

1805/17 Agenda for next and future Meetings

The following items were noted for inclusion on the next or future Agenda.

- Asset Register
- Insurance
- RAF
- Annual Return and associated papers.

1805/18 Date of next Meeting

The Council confirmed the date, time and location of the next meeting as (subject to any change in circumstances):

Wednesday 7th June, 2018 at 7.30pm

in the Parish Room, Goxhill.

1805/19 Exclusion of the Public & Press

The Committee considered the exclusion of the Public & Press due to the confidential nature of the matters to be discussed.

RESOLUTION: *That the Public and Press be excluded.*

1805/20 Parish Council Document

The Council confirmed that the Parish Council should be the sole holders of all documents relating to the Parish Council.

1805/21 Millennium Green

The Council discussed the tenders for the maintenance of the green.

No tenders were received

RESOLUTION: *That 3 Quotes be sought.* **ACTION: *Locum Clerk***

1805/22 Temporary Staffing/ Audit

a. The Council considered all matters relating to the appointment of Madeleine Goudie as Locum Clerk (RFO).

RESOLUTION: *That Madeleine Goudie be appointed until a permanent clerk is appointed at a rate of £15 per hour plus expenses.*

RESOLUTION: *That the Locum Clerk be delegated powers to spend up to £100 without further recourse to Council.*

b. To consider all matter relating to the appointment of David Jackson as Locum RFO for 2017/18 Financial Year.

RESOLUTION: *That David Jackson be appointed at 2017/18 RFO at the cost of £400 plus expenses. A second invoice may be submitted to the June Meeting dependant on findings.*