

Goxhill Parish Council Cemetery Committee Meeting Minutes

Minutes of the Goxhill Parish Council Cemetery Committee Meeting held at 10.30am on **Thursday 31st October 2019**
Parish Room, Goxhill

PRESENT: Cllr Charlie Leaning, Cllr Freda Dunkley, Cllr Marion Stancer, Cllr Roy Atkin, Cllr Val Gorbutt

ALSO PRESENT: Vicky Haines – Parish Clerk

MINUTES

1910/1 To Elect a Chair

To elect a chair for the Cemetery Committee

RESOLUTION: That Cllr Gorbutt was duly appointed as Chair of the Cemetery Committee

1910/2 Apologies

No Apologies for absences were received

1910/3 Declarations of Interests / Dispensations

No declarations of interest were received

1910/4 Terms of Reference

To adopt the committee Terms of Reference

RESOLUTION: That the Cemetery Terms of Reference were duly adopted

1910/5 Future Planting

To consider what areas require more planting

That borders around the Cemetery require filling and Cllr Gorbutt informed the committee Hawthorns are available to the council free of charge.

RESOLUTION: That Cllr Dunkley is to make a list of what is required and full Council is asked to approve a spend of £500 on additional shrubbery **ACTION: Cllr Dunkley**

1910/6 Vouchers awarded from the Best Kept Cemetery

To consider what to spend the Vouchers on for the Cemetery and who will purchase the items

RESOLUTION: That Councillor Dunkley spend the Vouchers for the cemetery on behalf of the Committee **ACTION: Cllr Dunkley**

Cllr Atkin updated the Council regarding the bench that is still to be located in the Cemetery

1910/7 Cemetery

To consider the potential costings for the maintenance of the Cemetery ready for the 2020 precept Submission

That the Committee agreed to precept £5000 for the grass cutting and £2500 for maintenance which Will include the topple testing

RESOLUTION: Budget documentation to be updated ready for full Council **ACTION: Clerk**

1910/8 Future meeting frequency

To consider future meetings to take place quarterly and on the third Thursday of the month
The committee agreed for the future meetings to take place on a quarterly basis on the third Thursday of the month

1910/9 Agenda for next and future Meetings

To take note of any items for the next or future Agenda.

- Update on planting

- Update on voucher spends

1910/10 Date of next Meeting

To confirm the date, time and location of the next meeting as (subject to any Change in circumstances)

Thursday 16th January 2020

7.30pm at the Parish Rooms