

# Goxhill Parish Council Parish Rooms Committee Meeting Minutes

Minutes of the Goxhill Parish Council Parish Rooms Committee Meeting held at 11.00am on **Thursday 17<sup>th</sup> October 2019** at 7.00pm, the Parish Room, Goxhill

PRESENT: Cllr Charlie Leaning, Cllr Sam England, Cllr Marion Stancer, Cllr Mike Gathercole and Cllr Jack Lawtey

ALSO PRESENT: Vicky Haines – Parish Clerk

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## **MINUTES**

### 1910/1 Apologies

No Apologies for absences were received

### 1910/2 To Elect a Chair

To elect a chair for the Parish Rooms committee

**RESOLUTION: That Cllr Stancer was duly appointed as Chair of the Parish Rooms Committee**

### 1910/3 Terms of Reference

To adopt the committee Terms of Reference

**RESOLUTION: That the Parish Rooms Terms of Reference were duly adopted**

### 1910/4 Future Improvements

To discuss future building maintenance and costing

Cllr England suggested a hot water tap is installed in the kitchen and connected to the boiler as currently no running hot water available.

The committee agreed for a hot water tap to be installed and connected to the boiler

**RESOLUTION: That this will be considered in Novembers Council meeting for Approval**

**ACTION: Clerk**

Cllr Lawtey discussed with the meeting that both the inside and outside of the Parish rooms should be painted and the funds can be used from the current 2019 precept. Cllr England informed the Committee CB Properties previously carried out the work

**RESOLUTION: That quotations are to be sought and considered in the Januarys**

**Parish Rooms committee meeting**

**ACTION: Clerk**

### 1910/5 Library I.T Box

To discuss the current location of the library IT box and consider moving the switch to make more accessible to the library volunteers

That the committee agreed to leave the box and switch where it is and agreed it's an additional cost to NLC that isn't necessary.

### 1910/6 Future meeting frequency

To consider future meetings to take place quarterly and on the third Thursday of the month.

The committee agreed for the future meetings to take place on a quarterly basis on the third Thursday of the month only if there are items to be discussed. Cllr Leaning suggested all future Parish Rooms committee meetings are to held on an evening where possible.

### 1910/7 Agenda for next and future Meetings

To take note of any items for the next or future Agenda.

- To consider painting quotations
- To discuss the current situation regarding the Parish Councils designated Parking area

### 1910/8 Date of next Meeting

To confirm the date, time and location of the next meeting as (subject to any Change in circumstances):

**Thursday 16<sup>th</sup> January 2020**

**7pm at the Parish Rooms**