

# Goxhill Parish Council Personnel Minutes

Minutes of the Goxhill Parish Council Meeting held at 09.30am on Thursday 30<sup>th</sup> January 2020 at the Parish Room, Goxhill

PRESENT: Cllr Marion Stancer, Cllr Theresa Simons and Cllr Freda Dunkley  
ALSO PRESENT: Vicky Haines – Parish Clerk

## MINUTES

- P&D 2001/1 To Elect a Chair  
To elect a chair for the Personnel Committee  
**RESOLUTION: That Cllr Freda Dunkley be elected Chair of the Personnel Committee**
- P&D 2001/2 Apologies  
To take apologies for absence  
No apologies of absence received
- P&D 2001/3 Declarations of Interests / Dispensations  
a. Declarations of Interests, in respect to agenda items, to be made and recorded in the Minutes even if an Interest has been declared on the Register.  
COUNCILLORS MUST DECLARE ANY AMENDMENT TO PECUNIARY INTERESTS WITHIN 28 DAYS  
b. For the Committee to note any dispensations presented to the Clerk prior to the meeting and their resolution  
**RESOLUTION: That no Declarations of Interests / Dispensations were received**
- P&D 2001/4 Terms of reference  
To adopt the terms of reference  
**RESOLUTION: That the terms of reference were duly adopted**
- P&D 2001/5 Exclusion of the Public & Press To consider the exclusion of the Public & Press due to the confidential nature of the matters to be discussed.  
**RESOLUTION: That the committee agreed to exclude the press and Public**
- P&D 2001/6 Clerk Overtime Hours  
To consider paying the Clerk the overtime as shown on the timesheet that Was worked in the month of January 2020  
**RESOLUTION: That the committee unanimously agreed to pay the additional over time hours**
- P&D 2001/7 Review of Clerks contracted hours  
To consider reviewing the Clerks current contract to incorporate neighbourhood plan, council committee meetings and general work load as detailed in the timesheet  
**RESOLUTION: That the committee agreed to increase the Clerks current contracted hours, effective from 1<sup>st</sup> February 2020.**
- P&D 2001/8 Date of next meeting  
To confirm the date and time of the next meeting

**Thursday 11th January 2020 at 09.30am  
in the Parish Room, Goxhill**