

**GOXHILL PARISH COUNCIL**  
**MINUTES of the PERSONNEL MEETING HELD via ZOOM on**  
**THURSDAY 1 APRIL 2021 at 19:30**

Councillor: Cllr Freda Dunkley (Chair)

Councillors: Cllr J Lawtey, Cllr T Simons and Vicky Haines (Parish Clerk/RFO)

Public Participation

- No members of the public were present

**MINUTES**

P&D 2104/1     Apologies  
Apologies of absence were received by Cllr Stancer

**In view of the confidential nature of the business to be transacted, it is advisable in the public interest that the press and public are excluded and they are instructed to withdraw from the meeting (Public Bodies (Admission to meetings) Act 1960, section 1 (2))**

**Resolved: That no press or public were present to exclude**

P&D2104/2     Declarations of Interests / Dispensations  
a. No declarations of Interests received  
b. No dispensations presented to the Clerk prior to the meeting

P&D2104/3     Clerk Hours  
**Resolved:** That the committee unanimously agreed to pay the clerk the overtime hours as detailed in the time sheet

P&D2104/3     CILCA  
**Resolved:** That the clerk updated the committee regarding the ongoing CILCA qualification

P&D2104/4     Agenda for next and future Meetings  
No items proposed

P&D2104/5     Date of next Meeting  
To be confirmed