

GOXHILL PARISH COUNCIL CEMETERY COMMITTEE

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Dear Councillor,

23 September 2021

You are summonsed to attend the **Cemetery Committee Meeting of Goxhill Parish Council** to be held on **Thursday 30th September 2021, Commencing at 19.00 (30 minutes) at the Goxhill Chapel Rooms, Chapel Street**

The business of the meeting is detailed below, please contact the Proper Officer prior to the meeting to offer your apologies if you are unable to attend.

The meeting is open to members of the public for public participation and there will be an opportunity for members of the public to address the council prior to the council meeting commencing.

Public Participation

The time will be restricted to 5 minutes maximum unless the Council decides otherwise. Items relating to matters on the agenda will be taken first and members of the public should note that decisions not on the agenda is unable to be resolved by the council.

Yours Faithfully

Vicky Haines

AGENDA

- 2109/1 **To elect a chair**
To elect a chair for the Cemetery Committee
- 2109/2 **Apologies**
To note apologies of absence
- 2109/3 **Declarations of Interests / Dispensations**
a. Declarations of Interests, in respect to Agenda items, to be made and recorded in the Minutes even if an Interest has been declared on the Register. COUNCILLORS MUST DECLARE ANY AMENDMENT TO PECUNIARY INTERESTS WITHIN 28 DAYS
b. For the Council to note any dispensations presented to the Clerk prior to the meeting and their resolution.
- 2109/4 **Terms of reference**
To adopt the committee terms of reference
- 2109/5 **Memorial Inspections**
To consider an appropriate risk assessment for the inspection of the cemetery memorials
- 2109/6 **AOB**
To consider any other business
- 2109/7 **Agenda for next and future Meetings**
To take note of any items for the next or future Agenda.
- 2109/8 **Date of next Meeting**
To confirm the date, time and location of the next meeting as (subject to any change in circumstances)