



Goxhill Parish Council

Invitation to Contract

Goxhill Parish Rooms

Goxhill Parish Council are seeking quotations from a **Cleaner** to look after all aspects of cleaning for the Parish Rooms and Library. All cleaning equipment and materials will be provided by the Parish Council.

The services must include:

- General dusting of window ledges and skirting boards
- Polishing furniture & computer tables/monitors/keyboards
- Vacuuming carpets – lobby, parish room and library
- Cleaning – kitchen sink area, toilet and washbasin
- Mopping kitchen and toilet floors

Start date

The successful applicant contract will begin with immediate effect

Length of Contract

The contract term is for an initial period of 4 years. The successful applicant will be required to submit a monthly timesheet and invoice.

Hours of work

The position is for 2 hours per week

Payment

Payment will be 12 equal amounts which will be paid by BACS after the full Council meeting has taken place (first Thursday of every month). This pricing requirement must be clearly shown in your submitted quotation.

Should you be interested in quoting for this, please submit your quotations to:

FAO: Parish Clerk
Goxhill Parish Council
Parish Rooms
Howe Lane, Goxhill, DN19 7HS.

Email clerk@goxhillparishcouncil.org.uk

Tel: 07842 396827

The Closing date is: 12 noon on 1st November 2021