

# GOXHILL PARISH COUNCIL

## PERSONNEL COMMITTEE

Vicky Haines  
Parish Clerk/RFO  
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Dear Councillor,

19 November 2021

You are summonsed to attend the **Personnel Committee Meeting** of Goxhill Parish Council to be held on **Thursday 25 November 2021, Commencing at 18.00 (30 Minutes) at Chapel Rooms, Goxhill**

The business of the meeting is detailed below, please contact the Proper Officer prior to the meeting to offer your apologies if you are unable to attend.

**The meeting is open to members of the public for public participation and there will be an opportunity for members of the public to address the council prior to the council meeting commencing.**

### Public Participation

The time will be restricted to 5 minutes maximum unless the Council decides otherwise. Items relating to matters on the agenda will be taken first and members of the public should note that decisions not on the agenda is unable to be resolved by the council.

Yours Faithfully

*Vicky Haines*

### AGENDA

- 2111/1 **To elect a Chair**  
To elect a chairman for the personnel committee
- 2111/2 **Apologies**  
Apologies for absence, if any
- 2111/3 **Declarations of Interests / Dispensations**
- a. Declarations of Interests, in respect to agenda items, to be made and recorded in the minutes even if an interest has been declared on the Register.  
**COUNCILLORS MUST DECLARE ANY AMENDMENT TO PECUNIARY INTERESTS WITHIN 28 DAYS**
  - b. For the Council to note any dispensations presented to the Clerk prior to the meeting and their resolution.
- 2111/4 Exclusion of the Public & Press to resolve the exclusion of the public and press, under powers granted by the Local Government (Public Bodies Admission to Meetings) Act, section 1(2), owing due to the confidential nature of the business be discussed
- 2111/5 **2022/2023 precept requirements**  
To consider precept requirements for staff

- 2111/6 **Underpayment to the Clerk**  
To consider paying the back pay owed to the clerk as identified by the auditor, a breakdown of details provided in separate document and note the additional Nest and HMRC contribution from the council
- 2111/7 **CILCA Update**  
To provide an update on the ongoing qualification
- 2111/8 **Clerk hours**  
To review the clerks current contracted hours
- 2111/9 **Agenda for next and future Meetings**  
To take note of any items for the next or future Agenda.
- 2111/10 **Date of next Meeting**  
To confirm the date, time and location of the next meeting(s) as (subject to any Change in circumstances):

**TBC**