

**GOXHILL PARISH COUNCIL**  
**MINUTES of the PARISH ROOMS COMMITTEE MEETING HELD at GOXHILL**  
**CHAPEL ROOMS On THURSDAY 25 November 2021 at 19.00**

Councillor: M Stancer, S England, J Lawtey, C Leaning and M Gathercole  
Also, in attendance Miss V Haines (Proper Officer & RFO)

**Public Participation**

2 members present, One member asked for confirmation regarding what paper the library use

**MINUTES**

2111/1 **Apologies**

No apologies were received

2111/2 **Declarations of Interests / Dispensations**

No declarations of interest or dispensations were received

2109/4 **Terms of Reference**

**Proposed: Cllr Gathercole, Seconded Cllr England**

**Resolved** That the committee terms of reference were duly adopted with 1 amendment

2109/5 **Caretaker Vacancy**

**Resolved** That the committee agreed to re-advertise the vacancy but amend to a cleaner only and in

the meantime the clerk to assist with light cleaning as a temporary measure.

2109/6 **AOB**

**Resolved:** PAT Testing to be organised and fire extinguishers to be checked

2109/7 **Agenda for the next and future meetings**

- Committee budget requirements
- Cleaner vacancy

2109/8 **Date of next meeting**

Location and date to be confirmed, however confirmed will be during November 2021

**MEETING CLOSE 19:48**