

GOXHILL PARISH COUNCIL

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Dear Councillor,

28 January 2022

You are summonsed to attend the **Ordinary Meeting** of **Goxhill Parish Council** to be held on **Thursday 3 February 2022, Commencing 19.30** at **Goxhill Chapel Rooms**

The business of the meeting is detailed below, please contact the Proper Officer prior to the meeting to offer your apologies if you are unable to attend.

The meeting is open to members of the public for public participation and there will be an opportunity for members of the public to address the council prior to the council meeting commencing.

Public Participation

The time will be restricted to 15 minutes maximum unless the Council decides otherwise. Items relating to matters on the agenda will be taken first and members of the public should note that decisions not on the agenda is unable to be resolved by the council.

Yours Faithfully

Vicky Haines

AGENDA

- 2202/1 **Apologies**
Apologies for absence, if any
- 2202/2 **Declarations of interests / dispensations**
- a. Declarations of Interests, in respect to agenda items to be made and recorded in the minutes even if an interest has been declared on the register.
COUNCILLORS MUST DECLARE ANY AMENDMENT TO PECUNIARY INTERESTS WITHIN 28 DAYS
 - b. For the Council to note any dispensations presented to the clerk prior to the meeting and their resolution.
- 2202/3 **Minute approval**
To receive and approve as a true and correct record the minutes from the following meetings:
- ❖ Ordinary meeting of the council that took place 13 January 2022
 - ❖ Personnel committee meeting that took place 25 January 2022
- 2202/4 **Finance approval**
- a. To approve the schedule of payments part A for February 2022, payments listed below
- | | |
|---|---------|
| ❖ Village Lengthsman | £440.00 |
| ❖ Barton Mowing (Playfield Maintenance) | £405.00 |
| ❖ Nettleton Mowing (Cemetery Maintenance) | £517.99 |
| ❖ Nettleton Mowing (Millennium Green Maintenance) | £237.00 |
| ❖ Nettleton Mowing (Allotment gate repair) | £302.40 |
| ❖ RJ Interiors (Parish Rooms Cleaner) | £84.00 |

- b. To receive the cashbook summary for January 2021

2202/5 **Report from Ward Councillors**

- a. To agree that the meeting be temporarily suspended to receive the Ward Councillors' report.
b. To consider any actions arising from the report

2202/6 **Internal auditor**

To appoint Richard Dixon to carry out the 2021/2022 internal audit

2202/7 **Financial regulations**

To review the summary sheet of the potentially misinterpreted sections within the financial regulations document and agree revised wording

2202/8 **Policy adoption**

To revise and adopt the following policies

- Emergency plan
- Code of conduct

2202/9 **Grit bins**

To consider purchasing 2 additional grit bins at a cost of £249.95 per bin and to be located at churchside 's' bends and Abbeygarth cross roads

2202/10 **Church clock servicing**

To consider option 1 or option 2 for the annual church clock maintenance

Option 1 - To service the clock in 2022, 2023 and 2024 at a cost of £473.00 net

Option 2 - To pay annually the cost for the 2022 clock service at a cost of £182.00 net

2202/11 **Playing field general waste bin**

To consider replacing the playing field waste bin with a 240L, costing of £8.35 per collection and to agree how many collections will be required

2202/12 **Memorial Hall representative**

To appoint a memorial hall representative

2202/13 **Budget income**

To review the agreed budget income to accommodate the amendment to the NLC grant allocation

2202/14 **Remembrance plaque**

To consider displaying the remembrance plaque

2202/15 **General correspondence**

To receive any correspondence

2202/16 **Agenda for next and future meetings**

To take note of any items for the next or future agenda.

2202/17 **Date of next meeting**

To confirm the date, time and location of the next meeting(s) as (subject to any Change in circumstances):

3 March 2022, Goxhill chapel rooms

- 2202/18 Exclusion of the Public & Press to resolve the exclusion of the public and press, under powers

granted by the Local Government (Public Bodies Admission to Meetings) Act, section 1(2), owing due to the confidential nature of the business be discussed

2202/19 **Proper Officer finance approval**

To approve the staff salary and expense's part B that are to be paid in February 2022

2202/20 **Bank mandate**

To review the current mandate list and confirm removal and adding of signatories