

GOXHILL PARISH COUNCIL CEMETERY COMMITTEE

Hannah Hepworth
Proper Officer and RFO
Parish Rooms
Howe Lane
Goxhill, North Lincolnshire
DN19 7HS
Telephone: 01469531578
Goxhill, North Lincolnshire

Telephone: 01469 531578
Email: goxhillparishcouncil@gmail.com
Website: www.goxhillparishcouncil.co.uk

Dear Councillor,

17th January 2025

You are summonsed to attend the **Cemetery Committee Meeting of Goxhill Parish Council** to be held on **Thursday 23 January 2025, Commencing at 18:00 Goxhill Parish Rooms (Library Building)**

The business of the meeting is detailed below, please contact the Proper Officer prior to the meeting to offer your apologies if you are unable to attend.

The meeting is open to members of the public for public participation and there will be an opportunity for members of the public to address the council prior to the council meeting commencing.

This Council supports the right of anyone to record this meeting in so far as is possible within the constraints of the Council's meeting rooms but advises that no one may disrupt the meeting in doing so. Anyone wishing to record the Council meeting should obtain the necessary legal advice to ensure they understand the rights of any member of the public who may be present who do not wish to be filmed or recorded.

Public Participation

The time will be restricted to 5 minutes maximum unless the council decides otherwise. Items relating to matters on the agenda will be taken first and members of the public should note that decisions not on the agenda are unable to be resolved by the council.

Yours Faithfully

Hannah Hepworth

AGENDA

A2501/1 **Apologies**

Apologies for absence, if any

A2501/2 **Declarations of interests / dispensations**

- a. Declarations of Interests, in respect to agenda items to be made and recorded in the minutes even if an interest has been declared on the register. COUNCILLORS MUST DECLARE ANY AMENDMENT TO PECUNIARY INTERESTS WITHIN 28 DAYS
- b. For the Council to note any dispensations presented to the clerk prior to the meeting and their resolution.

A2501/3 **Minute Approval**

To approve the minutes from the Cemetery committee meetings

A2501/4 **Drainage**

To receive an update on the quotes for the ditch

A2501/5 **Records and plans**

- a) To discuss and agree a course of action for updating records, plans and electronic systems
- b) To discuss and agree a course of action for checking unknown records eg announcement in Grapevine

A2501/6 **Unstable stones**

To consider the current situation, correspondence received and agree a course of action

A2501/7 **Agenda for next and future meetings**

To take note of any items for the next or future agenda.

A2501/8 **Date of next meeting**

To confirm the date, time and location of the next meeting(s) as (subject to any change in circumstances)

A2501/9 **To consider exclusion of press and public**

To consider exemption of press and public for remainder of meeting under Public Bodies Admissions to Meetings Act 1960 (Section 1 (2)) on the grounds that discussion of the following business is likely to disclose confidential information

A2501/10 **Complaints**

- a) To discuss and agree action on any complaints that have been raised
 - i) Relating to unable stones
 - ii) Relating to location of plots
 - iii) Relating to the cemetery
- b) To discuss and agree actions for clearly marking the cemetery and timescales
- c) To discuss and agree actions for resolving issues arising from cemetery mismanagement of past councillors and past Burial Officers going back to 2016 including timescales